



MINUTES

**Board of Directors Meeting
Tuesday, February 26, 2008
U-M Dearborn Campus: CECS Conference Room
4901 Evergreen Road
Dearborn, MI 48128**

Present: 12 Board Members attended. (see Attendance Sheet for details)

1) Welcome & Call to Order

- a) President Peter Sweatman called the meeting to order at 8:00 AM.
- b) Special thanks to Dr. John Christiano and Dr. Roger Shulze for hosting the ITS Michigan Board Meeting and then inviting Board Members to a tour of the University of Michigan- Dearborn's Institute for Advanced Vehicle Systems Facility and lunch following the Quarterly Meeting: "ITS Linkages through Industry, University, and Government".
 - i. Note the Board has extended a complimentary membership to University of Michigan-Dearborn in exchange for hosting the meeting.

2) Presidents Report: Peter Sweatman: covered in detail as part of agenda.

3) 2008 ITS Michigan Annual Meeting Update: Trudy Bahr & Todd Anuskiewicz

- a) Expect 300 attendees and 50-60 vendors
- b) Highlights:
 - i. VII Proof of Concept (POC) Test Track on city streets.
 - ii. NYC World Congress Preview
 - iii. Telecom Session
- c) Speakers
 - i. Keynote speakers include:
 1. Day 1: Steudle, Epolito (MEDC), Belcher (ITS-America)
 2. Day 2: Brubaker, Lange (General Motors), Kelley (Google), Noblett (ITS World Congress)
- d) Need for Sponsors & Exhibitors
 - i. Sponsors: so far \$14,000 in commitments
 - ii. Exhibits: 28 so far.
- e) Registration: can be done on-line.

4) SEMCOG Regional Transportation Partnering Workshop: Todd Anuskiewicz

- a) Dick Beaubien and Tom Bruff Chairs
- b) March 3rd at SEMCOG Offices in downtown Detroit.
 - i. Speakers
 - 1. John Corbin, Wisconsin DOT
 - 2. Jackie Paige, Fox 2 News
 - 3. Capt. Bob Clark, Michigan State Police (MSP)
 - ii. Breakfast Sponsored by ITS-Michigan

5) ITS World Congress

a) State Chapters Pavilion / Kiosk at World Congress: Peter Sweatman

- i. The Board approved an expenditure of an amount not to exceed \$10,000 for a kiosk as the 2008 World Congress. This covers approximately \$7000 for space rental while the additional funds to cover video, CD, handouts etc.
- ii. Trudy, Jim Barbaresso agreed to join CAR staff to make this happen.
 - 1. Content is being developed.
 - 2. MDOT will provide photos and video from ITS-Michigan Annual Meeting as material for consideration.
 - 3. VII Newsletter will now be national in scope and we would anticipate have a special issue for the ITS World Congress available: copies?

b) Tom Kern Request of Session Topic Abstracts

- i. Existing VII: prepared by Dick Beaubien
- ii. Future VII: prepared by Steve Underwood.

6) Board Meeting Venue (outside of Southeast Michigan)

- a) Planning for Grand Rapids Meeting to be hosted by URS
 - i. Set for April 16th
 - ii. Roger Safford & Suzette Paplinski both of MDOT have already agreed to make presentation.
 - iii. Considering hosting a dinner the evening before?
- b) Motion of support to finalize meeting details made by Brent Bair with support by Chuck Moore...and the motion was approved unanimously.

7) Team Michigan: Peter Sweatman

- a) Challenge is how to bring R&D together into a unified program.
- b) Steve Underwood has written a 16 page paper for 2008 World Congress that will be submitted by the end of the month. In addition, he has volunteered to chair a session.
 - i. Kirk Steudle and Peter Sweatman are part of the review team for this.

8) Rural ITS National Conference Follow-up

- a) Ralph Robinson reported that funding and administrative support for a Rural VII Conference from ITS-America does not appear to be available at this time. Ralph is looking at other funding sources for holding this conference later this year or next.

9) Treasurer's Report: Steve Fern

- a) Steve Fern was not able to attend and his financial reports will be shared electronically after the meeting.
- b) Trudy will contact TIA/Carol to see how to transfer the EFT for the MDOT Grant to a new bank account.

10) VII Technical Working Group Dinner

- a) ITS Michigan agreed to sponsor a dinner for State & Local DOT reps attending the VII Technical Working Group Meeting in Detroit on Wed., February 27th. The dinner is planned for the Earle Restaurant in Ann Arbor, with bus transportation provided from a Metro Airport Hotel. Cost was estimated at \$2000 or less. Motion was made by Brent Bair with support from Hassan Saab and was passed unanimously.

11) Secretary' Report: Jim Schultz

- a) Minutes for January 23rd were approved as written.
- b) President Sweatman reviewed the key points from the last meeting to stimulated discussion and input.

12) ITS America Board of Directors Nominations: Brent Bair

- a) We expect to hear an update from ITS-America regarding Dr. Peter Sweatman's nomination by the middle of March.

13) ITS Michigan Board Nominations

- a) Incumbent Officers Steve Fern (treasurer) and Jim Schultz (secretary) have agreed to continue their appointments if the membership concurs.
- b) Steve Underwood (current VP) has expressed in serving as President.
- c) Trudy will be sending out Nomination Forms later in March.

14) Adjournment

- a) The Board Meeting was adjourned at 9:00 AM in order to participate in the Quarterly Meeting.

15) Next Meeting(s)

- a) Set for March 26th at 9:00 AM UMTRI offices in Ann Arbor.
- b) April 16th in Grand Rapids, where URS has agreed to be host.