



## MINUTES

**Board of Directors Meeting**  
**Tuesday, May 13, 2008**  
**Rock Financial Showplace – Coral Room**  
**46100 Grand River**  
**Novi, MI 48374**

**Present: 17 Board Members attended. (see Attendance Sheet for details)**

**1) Welcome & Call to Order**

- a) President Peter Sweatman called the meeting to order at 8:00 AM.  
Special thanks to ITS Michigan Annual Meeting Team: Dan Carrier, Greg Krueger, Michelle Mueller, Beatta Lemparski, Todd Anuskiewicz and Lou Pinellas.

**2) Presidents Report: Peter Sweatman**

- a) As Peter's final meeting serving as President he thanked everyone for their participation and help. He thoroughly enjoyed the experience.
- b) Announced he will be serving on the ITS-America Board and join the Environmental Committee chaired by Larry Yermack. First meeting is next week.
- c) Special thanks were offered to URS Corporation for hosting the last Board Meeting in Grand Rapids. It was a pleasure to re-connect with our MDOT hosts: Roger Safford and Suzette Peplinski.
- d) Looking forward to hosting the VII Executive Leadership Team (ELT) at a dinner on Wednesday evening May 14<sup>th</sup>. Several Board and Officers will join in the activities at NoMI Restaurant in Northville.

**3) Treasurer's Report: Steve Fern**

- a) Steve Fern distributed copies of his financial reports.
- b) Mr. Fern reported that he had received two (of three) MDOT Grants for \$25,000 each.
- c) Noted that this year's annual meeting vendors and registrations will ensure a lucrative, money-making event.
- d) Membership Fees: The Board approved instituting a \$50/yr fee for individuals and \$25/yr for full time students.

**4) Secretary' Report: Jim Schultz**

- a) Minutes for April 16<sup>th</sup> meeting in Grand Rapids will be provided soon by Trudy Bahr. Mr. Schultz was not able to attend this meeting.
- b) President Sweatman reviewed the key points from the last meeting to stimulated discussion and input.

**5) ITS Michigan Board Nominations: Steve Underwood**

- a) Truly handed out Nomination Forms at the meeting and will send them again via email.
  - i. Members are asked to sign them and note their company affiliation.
- b) General discussion:
  - i. Need to start working on the next MDOT Grant Application since our last \$25,000 grant under the existing agreement is due in October.
    - 1. Steve Fern will meet with Greg Krueger, Bill Tansil and Steve Cook by the end of the month to determine next steps.
  - ii. Duties of President include administrative support
    - 1. difficult for public agencies that are operating under head count and budget restrictions.
    - 2. Jim Barbaresso suggested that we may need to break the connection between President and Administrative support.
      - a. Instead perhaps a private firm could help.
      - b. MDOT Staff could assist.
      - c. Goal: alternate leadership between public and private sectors.
- c) Plan for 2008-9 Board Meetings
  - i. First one to be held in late June or early July.
  - ii. Bi-monthly Meetings of Officers only.
  - iii. Full Board meetings preceeding workshop or presentation on a selected topic. (approx 6 per year).
  - iv. Investigate possible synergy with Telematics Detroit.

**6) Adjournment**

- a) The Board Meeting was adjourned at 9:00 AM in order to participate in the Annual Meeting.

**7) Next Meeting(s)**

- a) TBD at CAR offices in Ann Arbor.