



MINUTES

**Board of Directors Meeting
Wednesday, July 29, 2009
University of Detroit Mercy
McNichols Campus, Ford Life Science Building, Room LS 115
4001 W. McNichols, Detroit, MI 48221**

Present: 16 Board Members along with 2 Alternates attended.

1) Welcome & Call to Order

- a) President Jim Barbaresso called the meeting to order at 8:00 AM.
- b) Special thanks to Dr. Hanifin for hosting this meeting today at UDM.
- c) Also recognition to the Programming Committee and Incident Management Committee for their continued work on developing exciting programs for 2010.

2) Presidents Report: Jim Barbaresso, HNTB

- a) MDOT Grant Request for MDOT FYR 2010-2012
 - i. MDOT Grant Committee composed of Steve Underwood, Carmine Palombo, Gerry Conover, and Michele Mueller was formed
 - ii. Greg Krueger has submitted a request for \$75,000 to senior management on our behalf.
- b) 2009 ITS-America Annual Meeting Recap
 - i. Nothing new to report
- c) ITS Michigan President's Statement of Objectives for 2009-10 (see attached addendum to minutes including comments from the Board)
- d) Jim Barbaresso reported on the Automotive-Robotics Cluster Initiate Partnership (ARCIP) Workshop at Oakland University and encouraged forging of alliances with this and similar groups who are interested in the same objectives.

3) Treasurer's Report: Jim Schultz, MDOT

- a) Franklin Bank Account Balances were reported. Total funds in CD, Savings and Checking are approximately \$133,000 thru the end June.
 - i. Since the time the bank statements were reconciled we wrote checks for:
 1. Securing venues for Fall Workshop at Treetops, and the Henry Ford Museum Strolling dinner.
 2. Administrative Support to UMTRI for May and June.
- b) 2009 ITS Michigan Annual Meeting – Exhibitors & Sponsors
 - i. Letter awarding them a 1 year membership along with certificate of membership was sent by Trudy Bahr.
 - ii. We will also explain that corporate membership includes coverage for 5 individual members and request contact information for each. We are creating a database of these additional points of contact.

iii.2009-10 Dues Invoices will be sent in August.

4) Secretary' Report: Jim Schultz, MDOT

- a) Minutes for June 8th were approved.

5) Board Committee Reports (Committee Charge for each established)

- a) Program Coordination – Steve Verkest for Dan Carrier
- i. Program Committee Report for July 29th was distributed and discussed.
 1. Noted that the Board approved support for the Strolling Dinner at the Henry Ford Museum.
 2. Venue: Ford Conference and Event Center in Dearborn.
 3. Dates: May 19-20th
 - ii. MIS
 1. Being considered for a possible Summer 2010 Meeting site for Board or Quarterly/Technical Meeting & Tour.
- b) Membership & Outreach – Khasnabis
- i. ITS Michigan Newsletter: Summer 2009 Issue
 1. 2nd Issue – Articles are welcome.
 2. Newsletter Action Steps distributed.
 3. Noted that Ed Tatem has volunteered the services of Belinda Beard to assist with the graphics layouts again.
 4. Issue is expected to be completed by end of August in time for distribution at the Rural ITS Meeting in Gaylord.
 - ii. Ex-officio Board Membership – deferred til next meeting
 1. Proposal discussed and Secretary will review how this is impacted by Bylaws.
 2. General acceptance of concept and list of organizations to consider.
 - iii. TMC of Future DVD
 1. Copies of this DVD were purchased from ITS-Michigan and will be provided to various local road agencies and universities.
- c) RCTO & Incident Management –Beata Lamparski for Dick Beaubien
- i. RCTO & Incident Management – process of integration, merger under discussion.
 - ii. Hold-the-Date flyer for 2010 Partnering Workshop at AAA were distributed.
- d) 2014 ITS World Congress
- i. The 2011 ITS World Congress is planned for Orlando (next one in USA).
 - ii. The 2014 Venue has not been determined and there is expected to be a lot of competition.
 - iii. Board indicated an interest in submitting a bid.
 1. Gerry Conover will contact ITS-A to find out space and room requirements. In addition he will request copies of the successful bids from SF, NYC and Orlando.
 2. SEM Venues to be explored: Rock Financial, Cobo Hall.

3. A committee composed of Conover, Bair, Sweatman, Bahr and Schultz was formed and will meet in the next couple of weeks.

e) 2010 ITS Airport Meeting

- i. Hassan Saab convened a meeting with Detroit Metro Airport staff to discuss their interest in partnering with ITS-M to host a meeting next year and it was received positively.
- ii. ITS-M Members who attended included: Saab, Khasnabis, Sweatman, Carrier and Schultz.
- iii. Detroit Airport staff were considering attending this year's meeting in Salt Lake City.
- iv. Dr. Sweatman suggested a theme that would make a connection between NextGen Air Traffic Control and IntelliDrive might draw a larger audience. He further suggested that NextGen is just the celestial version of IntelliDrive.

6) **Adjournment**

- a) The Board Meeting was adjourned at 9:00 AM

7) **Next Meeting(s)**

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