



## **MINUTES**

**Board of Directors Meeting  
Monday, October 31, 2005  
Parsons Brinkerhoff  
Detroit, MI**

### **Present**

#### Board Members

Brent Bair	RCOC
Richard Beaubien	HRC
Tom Borton	TBAI
Frank Cardimen	ITS MI
Morrie Hoevel	FHWA
Snehamay Khasnabis	Wayne State University
Mike McKale	Delphi
Chuck Moore	URS
Carmine Palombo	SEMCOG
Jim Schultz	MDOT
Steve Underwood	CAR
Barbara Wendling	DaimlerChrysler

#### Others

Gary Piotrowitz	RCOC
Dawn Bierlein	RCOC
Jeff Manring	Sterling ITS
Mike Thomas	Telcordia

### **CALL TO ORDER**

President Carmine Palombo called the meeting to order at 9:03 a.m.

### **APPROVAL OF MINUTES**

Brent Bair moved to approve minutes from 7-21-05 meeting, Tom Borton seconds and the minutes were unanimously approved.

### **PRESIDENT'S REPORT**

Carmine reported that he had a meeting with Dr. Stewart Wang about the trauma center/crash data project. The project gets information from On-Star to assess what the crash injuries are

and then it is sent to the first responders and trauma centers. They also are going to re-write the first responders book with the SAFE-TEA LU funding. Carmine stated that he will try to re-schedule a presentation of this project for a later date. Morrie Hoevel reported that he did some research on the matching funds for the project and he's not sure whether a soft match will be authorized. Frank announced that Dr. Peter Sweatman was supposed to give a presentation today on this project and had to cancel at the last minute.

### **TREASURER'S REPORT**

Jim Schultz reported on the CD balances and checking and savings account status (totaling 107,705.68). Dick Beaubien asked about how much longer the MDOT grant will last. Frank stated that it will last through 9-30-06. Brent Bair moved to accept the treasurer's report, Tom Borton seconded, and it was unanimously approved.

### **EXECUTIVE DIRECTOR'S REPORT**

Frank reported that ITS Michigan has a new member – Telcordia. He welcomed Mike Thomas from Telcordia and asked if he would give a brief overview of his company. Mike Thomas reported that Telcordia develops software for the telecommunications industry. They help with the business development in the automotive industry. Frank reminded the board about the ITS World Congress in San Francisco. He mentioned that he has heard great things about the demonstrations will take place. Frank stated that he will be making a presentation to the ITS Chapter's Council about a change to the by-laws which requires that 50% of the State Chapter boards must be members of ITSA. Frank stated that he was going to challenge this to find out who qualifies, and how this new change will affect the state chapters' relationships with ITSA. Dick Beaubien indicated that he thought this issue was about ITSA collecting money to support their staff in Washington DC.

Frank updated the board on a meeting planned for November 4<sup>th</sup> in Grand Rapids with the GM research group and the Road Commission involving a technical tour. He stated that the meeting is being coordinated by Jim Barbaresso of Iteris. Gary Piotrowicz reported that it took a lot of coordination to secure a date for this meeting.

Frank reported that the small ITS Michigan display is being updated as per board direction at the last meeting. He also stated that the large display has been disposed of.

Dick Beaubien asked if we had made any headway on replacing the board members from Wayne County and the City of Detroit. Carmine stated that he had contacted Hassam Saab from Wayne County, and James Jackson from the City of Detroit.

### **PROGRAM COMMITTEE/MEMBERSHIP COMMITTEE**

Ed Tatem reported that the program committee hasn't met since the last board meeting. He referred to Frank Cardimen and Tom Borton, Chairman of the by-laws committee for an update on the current status of the annual meeting. Frank reported that as per board direction, the committee is pursuing combining the 2006 ITS Michigan annual meeting with MDOT's vendor exhibition in June. Tom Borton reported that there is no conflict in the by-laws by having an "annual conference" in June as long as have an "annual meeting" to conduct business in May and then hold the "annual conference" in June. Tom also talked about the by-laws needing to be updated and that he would present any policy changes at a future meeting. He asked for help with this from the past presidents. He stated that he will begin by emailing his comments to the past presidents for input. Carmine reiterated that we do not need any change to the by-

laws to hold a conference in June as long as we hold the annual meeting in May. Tom stated that if anyone wanted an electronic version of the by-laws, to let him know.

### **INCIDENT MANAGEMENT COMMITTEE**

Dick Beaubien stated that the committee continues to learn and grow and that the sub-committees are working well. The Freeway Courtesy Patrol is now operating 24/7 in the current service area; however the midnight hours are by dispatch. He stated that there is a new contractor for the Freeway Courtesy Patrol and MITS Center. Dick reported that the biggest help has been the grant for regional transportation operations. He stated that themes that are coming out of discussions are: 1) Desire for better communications, 2) Interest in creating talk groups, and 3) Identifying priority corridors for regional operations.

Dick reported that MDOT is planning a conference in March at Ford Field for Operations Coordination. He also reported that he heard there were plans for a new MITS Center in 2007. Frank asked if there were any ITS activities currently underway for the Super-bowl, and indicated that if so, he would like to showcase them in a publication. Dick indicated that there will be a meeting on the 8<sup>th</sup> of November to discuss coordination of ITS activities related to the Super-bowl. Discussion ensued about whether to publish something before or after the event. Ed Tatem stated that he can release information on the plans after they are approved for public information. Dick Beaubien suggested creating a publication on events that have already taken place such as the all-star event and the fireworks.

### **NATIONAL ITS UPDATE**

Brent Bair reiterated comments on importance of attending the World Congress in San Francisco.

### **VII ACTIVITIES**

Gary Piotrowicz reported that the wireless network outside DCX is operating and that the project will increase the amount of vehicles. He gave a brief update on the CVTA/MDOT industry meeting that was held on October 25. He stated that the private sector has committed an impressive amount of money to ITS activities. He reported that both Gloria Jeff and Governor Granholm will make presentations at the World Congress. Gary reported on a tri-state project (Michigan, Virginia and California) called CICAS (Cooperative Intersection Collision Avoidance System) involving several intersections throughout the states. It is designed to communicate with the vehicles, and they are looking to implement in November for a test period of 4 years.

Carmine reported that Jim Barbaresso called to report that he will try to have a meeting of the membership committee before the next meeting.

### **GLITS UPDATE**

Carmine Palombo reported that Michigan is one of the only states that hasn't reported to ITSA on the status of our earmarks (GLITS). Morrie Hoevel provided an update on GLITS to Carmine which was sent to MDOT and RCOC requesting updates for approval. Carmine asked Frank and Amy to send updates on GLITS to the board member agencies. Carmine stated that

he will contact Bill Tansil from MDOT and request if he will give the ITS MI Board an update on the Altarum project.

Morrie Hoevel volunteered to put together a more updated status of GLITS projects by the next BOD meeting. He said he will ask for more information from Greg Krueger on GLITS 3 & 4. Frank asked the board if we should release the current status of GLITS projects to ITS America. Brent Bair suggested that we send the information to ITSA but also notify the project managers that we are doing so. Morrie stated that he will also add a contact person to the list. Jim Schultz suggested putting the date of update on the bottom of the report. Carmine thanked Morrie for providing the update.

### **WEBSITE UPDATE**

Chuck Moore suggested that the GLITS update is a perfect example of something to post on the website. Brent Bair suggests giving Chuck the information with the contacts updated. Chuck asked the board again to provide him with website information.

### **ADJOURNMENT**

The meeting was adjourned at 10:20 a.m.

NEXT MEETING: December 13, 2005, meeting location TB Announced.