



## MINUTES

**Board of Directors Meeting  
Wednesday December 19, 2007  
Oakland Hills Country Club  
3951 West Maple Road  
Bloomfield Hills, MI 48301**

**Present: 16 Board Members and 3 Alternates attended. (see Attendance Sheet for details)**

**1) Welcome & Call to Order**

- a) President Peter Sweatman called the meeting to order at 10:00 AM.
- b) Special Acknowledgement to our Host: Dan Carrier

**2) Presidents Report: Peter Sweatman**

- a) VII: Michigan is the Place!, but we need to explain why?
  - i. VII POC
  - ii. Demos to be showcased at 2008 ITS Michigan Annual Meeting in May
  - iii. DUAP Project that will collect information from 1800 Chrysler vehicles.
  - iv. IVBSS – FOT: decision expected Friday 12/21
  - v. CVPC
  - vi. Others: Snow Applications from SEMSIM
- b) VII New Strategy as advocated by RITA Administrator (Paul Brubaker)
  - i. Safe Trip 21: RFI to be released this week for VII Demo by end of 2008.
    - 1. need to spell out advantages to customer
    - 2. plug into reauthorization process for future funding
  - ii. Volpe Tiger Team to visit Michigan on January 4<sup>th</sup>.
  - iii. General directions:
    - 1. we can move more aggressively with mobility immediately
    - 2. safety applications are still important but will take longer.
  - iv. Michigan Opportunity: take the lead with commercial vehicle applications!
- c) Next Meeting Agenda Items
  - i. Consumer Electronics Show – Susan Sunday (Navteq), Steve Underwood (CAR) and Jim Barbaresso (HNTB) plan to attend and will give their impressions.
  - ii. VA Smart Roads – What do they have as part of their test bed?

**3) 2008 ITS Michigan Annual Meeting Update: Trudy Bahr & Todd Anuskiewicz**

- a) Draft Program was distributed and discussed.
  - i. Firming up speaker commitments from OEM's, and Congressional Delegations.
  - ii. Inviting: Scott Belcher (ITS-A) and Joe Lamb (ITS-Canada) to speak.
- b) Need for Sponsors & Exhibitors
- c) Registration: can be done on-line.
- d) Paul Brubaker, RITA Administrator: need to make a plan for a full plate of activities.

**4) ITS Michigan Quarterly Meetings**

- a) Troy Meeting Recap – International Focus
  - i. Guest Speakers
    - 1. Trent Victor (Volvo Truck and SAFER)
    - 2. Jerry Connover – 2007 World Congress in Beijing Observations
    - 3. Noblett – 2008 World Congress in NYC Planning
- b) Planning Ahead – Winter 2008
  - i. Operations Partnering: Dick Beaubien and Tom Bruff Chairs
    - 1. March 3<sup>rd</sup> at Southfield Skyline Club
    - 2. Speakers
      - a. John Corbin, Wisconsin DOT
      - b. Invited: Jackie Paige, MSP
  - ii. VII Tech WG Meeting set for Feb 27-28<sup>th</sup>
    - 1. coordinate with tour of Ford Research Safety Lab

**5) ITS Michigan Committee Activities**

- a) Incident Management: Dick Beaubien
  - i. Regional Concept of Transportation Operations (RCTO)
    - 1. focus: priority corridors, and traffic signal retiming
    - 2. Partnering Workshop scheduled for March
      - a. John Corbin from Wisconsin DOT will be a guest speaker and discuss National Traffic Incident Management Systems (NTIMS). ITS- Michigan agreed to provide travel expenses up to an amount not to exceed \$1000. Federal peer to peer funding will also be sought.
  - ii. Quick Clearance, procedures for law enforcement regarding freeway incidents. Tony Kratofil from MDOT is leading this effort.
  - iii. Clearance Procedure Video for Law Enforcement: Troy and Auburn Hills are working on this and expect to complete before the end of the year.

**6) Treasurer's Report: Steve Fern**

- a) Steve Fern will complete the transition to Quick Books
  - i. Board approved \$500 for getting support to complete.
- b) Steve Fern will get an audit completed.
- c) Steve Fern continues to complete all desired forms so that the first two years of funding from the MDOT Grant can be received (est. \$50,000 total). At the moment, he is setting up an EFT process.

**7) Secretary' Report: Jim Schultz**

- a) Minutes for November 28<sup>th</sup> were approved as written.

**8) 2007 National Rural ITS Conference (NRITS): Jim Schultz**

- a) A summary of the conference prepared by ITS America was distributed.
- b) More information can be found at website:
  - i. [www.nritsconference.org](http://www.nritsconference.org)

**9) Adjournment**

- a) The Board Meeting was adjourned at 11:30 AM.