



## **MINUTES**

**Board of Directors Meeting  
Thursday, July 21, 2005  
MITS Center  
Detroit, MI**

### **Present**

#### Board Members

John Abraham	City of Troy
Richard Beaubien	HRC
Tom Borton	TBAI
Frank Cardimen	ITS MI
Morrie Hoevel	FHWA
Snehamay Khasnabis	Wayne State University
Mike McKale	Delphi
Carmine Palombo	SEMCOG
Ralph Robinson	FORD
Jim Schultz	MDOT
Ed Tatem	RCMC
Morrie Hoevel	FHWA
Steve Underwood	CAR
Barbara Wendling	DaimlerChrysler
Steve Underwood	CAR

#### Others

Gary Piotrowitz	RCOC
Dawn Bierlein	RCOC
Richard Wallace	Altarum

### **CALL TO ORDER**

President Carmine Palombo called the meeting to order at 9:05 a.m.

### **PRESIDENT'S REPORT**

Carmine thanked the board for the opportunity to lead ITS Michigan. He stated that during his leadership, he would like to keep the VII Process going strong, and focus to involve other areas outside of Detroit involved in ITS Michigan activities. He asked for commitment from everyone to keep ITS Michigan running smoothly. He thanked the members who have agreed to chair the committees. He reported that Ed Tatem will chair the program committee, Jim

Barbaresso will chair the membership committee, Tom Borton will chair the by-laws committee, and Dick Beaubien will continue with the Incident Management, and Gary Piotrowicz and Greg Krueger will continue with the VII Task Force. Carmine presented the board with a proposed schedule of meeting dates for the board for the ensuing year, and asked for input on the schedule. Frank Cardimen asked the board to consider where they would like to see the annual meeting held in May. Dick Beaubien stated that he thought having the annual meeting at automotive headquarters is good.

### **TREASURER'S REPORT**

Barbara Wendling reported that ITS Michigan has \$38, 856 in Checking, 11,000 in Savings, 75,000 and 11,000 in CD accounts. She stated that the tax issue needs to be resolved. She reported that there is an annual form that needs to be filled out and has not been filled out since 2001. Carmine asked for a motion to approve the treasurer's report, Brent Bair made a motion, Jim Schultz seconded and the treasurer's report was unanimously approved.

### **EXECUTIVE DIRECTOR'S REPORT**

Frank Cardimen followed up on Barb Wendling's comments and reported that there was a \$500.00 profit from the annual meeting in May. Frank shared a letter with the board from Roger Safford in Grand Rapids thanking ITS Michigan for support of their efforts. Frank also reported on Greg Krueger's promotion to ITS Specialist in MDOT. He stated that this reaffirms MDOT's commitment to ITS. Morrie Hoevel stated that there is a lot of movement toward bringing ITS to the forefront in the MDOT environment. Frank reported on the success of the promotional piece about ITS Michigan in the Automation Alley section of the Oakland Press article. He also reported that we recognized Brent Bair for his contribution to ITS at the annual meeting in May. Frank reported that ITS Michigan played an active role in the State Chapter's meeting at ITSA in Phoenix. The response from the chapter's meeting was very positive. Frank stated that ITS VA is also being funded by their State DOT, and California gets indirect funding from their DOT. Frank spoke about the different ways each chapter structures their membership dues. He indicated that the President of ITS America was present for the entire State Chapter's meeting. Frank reported that MDOT had asked ITS Michigan to help with the administration of the Telecommunications and Technology Vendor open house in June. He indicated that the format and location was outstanding. Frank brought up the idea of combining this type of event with the ITS MI annual conference. Tom Borton stated that he had had several calls from individuals and speakers from our annual conference stating that it was an outstanding event. Frank reported that Chuck Moore will give an update and demo of the ITS MI website at the next meeting in September.

### **VII Task Force**

Gary Piotrowicz reported how Greg Krueger's new position will most likely have some impact on the VII Task Force set up. He stated the Task Force needs to get started again. He indicated that VII projects are starting to be implemented in Farmington Hills, Auburn Hills, and around the Warren Technology at GM.

### **Program Committee/Membership Committee**

Carmine stated that the chairs of the Program and Membership committees will report after at the next meeting after their committees have met.

## **Incident Management Committee**

Dick Beaubien passed out some information on the courtesy patrol which included a news release about how the Freeway Courtesy Patrol has helped more than 28,000 stranded motorists in 2004. He stated that the sub-committees are diligently working on projects. He asked ITS MI Board to endorse funding requests for Incident Management projects. Dick reported that they have pushed along a regional transportation collaboration initiative for 200,000. The kick off meeting for this effort was held on May 16 at SEMCOG offices to develop a concept to share information and build on the IM concept in Detroit. Dick spoke about IM procedures and programs in other nations and how we could incorporate some of the programs in the Detroit area.

## **National ITS Update**

Brent Bair reported that he continues to send ITS America updates for distribution through the ITS MI list serve. Brent reported that he has not been able to detect any difference in the transportation bills ITS spending. He stated that the RCOC has been using CMAQ money to run the TOC, and that next year they will have to use 1 million dollars in road funds to operate the TOC. He said that there may be language in the transportation bill to remove the 3 year limit on CMAQ spending. Brent reported that Neil Schuster has been officially added to the VII national group. ITS America now has a VII task Force. Brent reported that IT'S World Congress will be in San Francisco in November. He added that World Congress in 2008 will be in NY City and that WC and ITS America annual meeting may be combined in 2008.

## **OLD BUSINESS**

Gary Piotrowicz reported that the partners of GLITS met 4 months ago about the status of the projects. Some are starting to be implemented. Morrie Hoewel stated that Greg Krueger may be instrumental in championing GLITS in his new position.

## **NEW BUSINESS**

Carmine reported that he asked Tom Borton to head up a by-laws committee to review some issues that may or may not be needed to be revised. Mike McKale asked if we have a budget for the year. He suggested that the committees come forward with requests for money for projects. Frank stated that we have rolled out a new list server for information dissemination and asked the board to supply information to Amy for distribution.

## **ADJOURNMENT**

Mike McKale motioned to adjourn, Tom Borton seconds, and the meeting was adjourned at 10:23 a.m.

NEXT MEETING: September 15, 2005, meeting location TB Announced.