



MINUTES

**Board of Directors Meeting
Thursday, September 15, 2005
DaimlerChrysler
Auburn Hills, MI**

Present

Board Members

John Abraham	City of Troy
Brent Bair	RCOC
Jim Barbaresso	Iteris
Richard Beaubien	HRC
Frank Cardimen	ITS MI
Steve Fern	SMART
Morrie Hoevel	FHWA
Snehamay Khasnabis	Wayne State University
Matt Klawon	RCMC
Richard Knox	General Dynamics
Mike McKale	Delphi
Chuck Moore	URS
Carmine Palombo	SEMCOG
Ralph Robinson	FORD
Jim Schultz	MDOT
Peter Sweatman	UMTRI
Barbara Wendling	DaimlerChrysler

Others

Gary Piotrowitz	RCOC
Dawn Bierlein	RCOC
Patrick Brunnet	Receptec
Jeff Manring	Sterling ITS
Jeremy Burns	General Dynamics

CALL TO ORDER

President Carmine Palombo called the meeting to order at 9:20 a.m.

APPROVAL OF MINUTES

Jim Barbaresso moved to approve minutes from 7-21-05 meeting, John Abraham seconds and the minutes were unanimously approved.

PRESIDENT'S REPORT

Carmine reported that he had spoken to Wayne County and Detroit about their participation in the board. He stated that both are interested in having representation on the board. He reported the good news about finally having a transportation bill and that there will no longer be the same restrictions about how CMAQ dollars are spent in Michigan. Now other states are looking at Michigan as setting precedent for getting the restrictions changed.

TREASURER'S REPORT

Jim Schultz commented that there has been a change to the position of Treasurer, and he has taken over for Barb Wendling because she currently has too many other commitments. Carmine thanked Jim for stepping in as a Treasurer.

EXECUTIVE DIRECTOR'S REPORT

Frank reported that ITSA will file 2004 tax forms for ITS Michigan. He reported that the Automation Alley's Michigan Technology Conference was held on Sept 9 at FORD. The purpose was to bring together new technologies in the area. ITS Michigan was on the committee and provided some leadership for the event. He reported that transportation was one of the components and that Jim Barbaresso spoke on behalf of ITS Michigan and Iteris. Jim Barbaresso stated that the conference started with integration and ended with innovation. He presented on Telematics and VII.

Frank reported on ITS Michigan helping with MDOT's vendor conference in June and that at a follow-up meeting to plan next year's event, there was discussion about the possibility of combining the vendor conference with the ITS Annual meeting in June of 2006. He asked the board for input on whether to join forces. Carmine asked if revisions to the by-laws need to be made to accommodate having the meeting in June instead of in May. The board asked Frank to come back to the board with a recommendation about combining efforts and when to schedule the annual meeting so that they can vote on it. Frank reported that he had been working on a project with On-star and Beaumont Hospital about how we can use technology to communicate crash information and report it to physicians about potential injury type and locations. Mike McKale suggested that we might want to differentiate between types and sizes of vehicles for this project. Carmine stated there is also a similar project in SAFETEA-LU for the University of Michigan. Discussion ensued about what's happening in the industry with regard to these types of projects in and around the country. The two states that are very active in these types of projects are Texas and Massachusetts. Frank asked if perhaps Dr. Wayne from U of M could make a presentation about their project to the ITS Board.

Frank stated that the next ITS MI Board meeting scheduled for October 25th needs to be rescheduled due to a conflict with and MDOT/CVTA function on the same day. Discussion ensued about rescheduling and the board agreed to move the date. Frank reported that we are trying to schedule a time to meet with Neal Belitsky of Detroit/Windsor Tunnel and perhaps hold the next meeting at that location. He will report back to the board on whether that will happen and if so, on what date.

Frank gave a brief report on the ITS MI budget. He reported that the ITS MI account continues to float around 48-50 thousand dollars annually. He stated that there are two funding sources – one from MDOT and the other from ITS Michigan. The MDOT funding is one pot of money drawn on monthly by TIA to cover administrative operations. Frank stated that he believes we

will have to re-submit by next March at the latest for continued funding if that is the will of the board. He stated that the bottom line is that we are solvent for the ensuing year.

Brent Bair brought up what should be done with the ITS Michigan large display stored at Wayne County facilities. He said that it is outdated and would cost a lot of money to update and if we will no longer be using it, that it should be discarded. Board discussion ensued about whether the large display will ever be used, and whether to update the smaller display unit. Brent moved to update the small display spending up to a maximum of \$5,000.00, John Abraham seconded and the motion was unanimously approved.

VII TASK FORCE

Gary Piotrowicz reported that not much has changed since the last board meeting. Essentially the committee has dissolved. He stated that MDOT is looking to re-initiate VII activities at the October 25th meeting. Discussion ensued about national and state wide VII contracts and Michigan FOTs.

PROGRAM COMMITTEE/MEMBERSHIP COMMITTEE

Steve Fern reported that the committee met and would like to settle on a location and program for the annual meeting. He asked the board for approval on a date for the next annual meeting. Jim Schultz stated that Nissan in Farmington Hills has offered their facilities for our next annual meeting. Board discussion ensued about how to change the by-laws to accommodate hosting the annual meeting in June. Brent Bair asked Frank to come back to the next meeting with a proposal about changing annual meeting month from May to June.

INCIDENT MANAGEMENT COMMITTEE

Dick Beaubien stated that the committee is taking advantage of the sub-committees. He announced that there is a calendar of Traffic Operations events on the ITS Website accessible from ITS Michigan's website. Dick reported that the planning committee invited the Southfield PD officer who runs the dispatch center. He stated that both dispatch centers at Troy and Southfield would like to have access to MDOT cameras to help with incidents. Dick reported that there are three areas in the Country doing major Incident Management Programs – Detroit, Tucson and Portland. He announced that a new contractor has been selected for the Courtesy Patrol, and that the new contract will include 24/7 coverage.

NATIONAL ITS UPDATE

Brent Bair passed out an overview of the Transportation reauthorization/ITS. He stated that board members can download PPT summary of SAFETEA-LU. He suggests that if you need information, to go to the website listed on the overview because it has a very comprehensive coverage of SAFETEA-LU. Brent reminded the board about the ITS World Congress in November and that the demonstrations will be at GIANTS stadium. Brent proposed having video of programs and exposition for the states to use over the next year. His thought was that we could tack on our own Michigan programs to the video to promote ITS. He reported that ITS America is putting on a workshop in November about information on VII entitled: "International Vehicle Safety Communications Workshop". The program will be on Friday, November 11, 2005 if anyone is interested.

UPDATE ON SAFETEA-LU

Carmine presented an overview of SAFETEA-LU. He stated that Federal Highway is going to implement new regulations and there haven't been any new regulations since 1991. He talked about how the bill is going to affect Michigan with funding, earmarks, and formulas, etc.

GLITS UPDATE

Morrie Hoevel stated that Macomb County is moving forward with their project, and RCOC is putting together an application. He stated that there is no urgency on putting together proposals because they are trying to steer away from organizations applying for money when they are not ready to implement the programs.

WEBSITE UPDATE

Chuck Moore reported that the website is now stable. He asked the board to provide more content. He removed the blog because of some unsolicited comments. Brent Bair suggested that the content needs to go through the president first for approval.

ADJOURNMENT

Brent Bair motioned to adjourn, Jim Schultz seconded, and the meeting was adjourned at 11:27 a.m.

NEXT MEETING: October 31, 2005, meeting location TB Announced.